

**Graveley Parish Council Meeting Minutes
of the Full Parish Council taken on Tuesday 17th November 2020 at 8pm via video
conferencing**

Council members present:	Cllr Martin Griffin – Chair Cllr Helen Lumley Cllr Rob Millard Cllr Gill Shenoy Cllr John (Johnie) Thorpe
In attendance	Danielle Galvan (Clerk/RFO to the Council)
Agenda Item and minute number	Summary
20/048	Apologies Cllr Steve Jarvis (County), Cllr Terry Tyler (District), PC Gary Pugsley
20/049	Interests To receive declarations of Interest from Councillors on items on the Agenda and to consider any requests for dispensation. Cllr Griffin 20/053 (d) & (e). Cllr Millard 20/053 (e). Neither Councillor will take part in the discussions/vote.
20/050	Minutes a) To confirm the Minutes of the Graveley Parish Council Meeting held on Tuesday 20 th October 2020 as a true and accurate record of proceedings. Resolved. Proposed by Cllr Griffin, seconded by Cllr Shenoy. Unanimously agreed. b) To confirm the Minutes of the Extraordinary Graveley Parish Council Meeting held on Thursday 5 th November 2020 as a true and accurate record of proceedings. Resolved. Proposed by Cllr Griffin, seconded by Cllr Shenoy. Unanimously agreed.
20/051	Public Issues. No members of the public were present.
20/052	Reports from County & District Councillors, Police and others Cllr Jarvis: HCC to fund children who have free school meals during term time in Christmas holiday. This will benefit 10 children from Graveley School. HCC is in discussion regarding the speed management strategy this week and in particular the policy on 20mph limits. Cllr Jarvis is of the view that there should be a default position of 20mph on residential roads in villages (and towns). Resulting in 20mph limits within the village except for the High Street. Cllr Tyler: The Clerk from Great Ashby Community Council will be writing to the GPC to invite talks on a joint Neighbourhood plan with Weston and Graveley parishes.

Graveley Parish Council	Signed: _____
17 th November 2020 minutes	Dated: _____

20/053	<p>Finance – To authorise payments to:</p> <p>a) CPM Playground – £60 - Inspection carried out on 7th November 2020 (Agenda Item 20/046). Resolved. Proposed by Cllr Griffin, seconded by Cllr Thorpe. Unanimously agreed.</p> <p>b) Paul Baltruschat – £72 - Litter picking (Sept-Nov 2020). Resolved. Proposed by Cllr Shenoy, seconded by Cllr Griffin. Unanimously agreed.</p> <p>c) To consider the use of Zoom for GPC (£119.90 pa) whilst the Covid 19 restrictions and legislation allow (May 2021). After a discussion, it was agreed that the current free 40 minutes via Zoom is sufficient time to carry out the GPC meetings, but it would be reviewed again on a further date if necessary. No vote was taken.</p> <p>d) Finedata Ltd – www.Graveley.org.uk. Domain renewal - £144.00 (July 2017-July 2021). Cllr Griffin left the meeting at 8.10pm. Resolved. Proposed by Cllr Lumley, seconded by Cllr Shenoy. Unanimously agreed.</p> <p>e) Clerk’s expenses £155.58 (from August 2019-November 2020). Cllr Millard left the meeting at 8.12pm. Resolved. Proposed by Cllr Lumley, seconded by Cllr Shenoy. Unanimously agreed. Cllr Griffin and Cllr Millard returned to the meeting at 8.13pm.</p> <p>f) To consider GPC budget 2021-2022 - 3rd draft. The Clerk explained the changes that had been made to the 3rd draft. It was agreed that this 3rd is the final draft and would put forward to the NHDC to set the 2021/2022 precept. Resolved. Proposed by Cllr Griffin, seconded by Cllr Shenoy. Unanimously agreed.</p>
20/054	<p>Planning To consider planning applications received.</p> <p>a) None.</p> <p>b) To consider planning applications received during the period (Wednesday 11th November and Tuesday 17th November). 20/02594/FP Crow End, Church Lane, Graveley, Hitchin, Hertfordshire, SG4 7LU. Retrospective works of additional hardstanding access ramp, involving change of use from agricultural to equestrian use; post and rail fencing; reduction in length of approved stables building, pursuant to planning permission reference 20/01310/FPH. <i>ACTION: Clerk to b/f and set at an extraordinary meeting.</i></p>
20/055	<p>Clerks report – Information only. Correspondence received and outstanding action points.</p> <ul style="list-style-type: none"> • Ashwell Close Garden plot. Settle’s Commercial Asset Surveyor on 27th October 2020. Names and addresses to be provided of garden plot users and individuals that wish to apply so that they can grant access licences. Not a Parish Council matter. • Turf Lane garages. Settle have been out to clear the drains and cut back to the bank. The Clerk has suggested that they add this task to their annual maintenance schedule. <p>Playground has been re-opened. Signage has gone up and the repaired beam will need to be monitored on a weekly basis.</p>
20/056	<p>Items for consideration at next meeting To note that the next meeting of the Graveley Parish Council will be held on Tuesday</p>

Graveley Parish Council	Signed: _____
17 th November 2020 minutes	Dated: _____

19th January 2021 via video conferencing.

Meeting closed at 8.20pm

Graveley Parish Council

Signed: _____

17th November 2020 minutes

Dated: _____